

Rural Vista USD 481
Board of Education
Regular Board Meeting
July 11, 2016
White City, KS
7:00 p.m.

Unofficial minutes until approved by the Board of Education

Board Members Present

Jim Barten, Vicki Gruber, Theresa McCreath, Tracy Schmidt, and David Whitehair.

Others Present

Superintendent Ralph Blevins, Mike Teeter (Hope), Joel Kahnt (White City), Joann Kahnt (The Prairie Post), and Annetta Flax (Board Clerk).

Call to Order

President Jim Barten called the USD 481 Board of Education Meeting to order at 7:00 pm.

Election of Officers

President and Vice-President

Theresa McCreath moved to keep the current officers. (Jim Barten as President, Theresa McCreath as Vice-President).

Tracy Schmidt seconded the motion.

Motion carried 5-0

Board Clerk and Board Treasurer

Theresa McCreath moved to elect Annetta Flax as Board Clerk and Barb Stroda as the District Treasurer.

Vicki Gruber seconded the motion.

Motion carried 5-0

Consent Agenda Approval

Vicki Gruber moved to accept the consent agenda as presented.

David Whitehair seconded the motion.

Motion carried 5-0

Adoption of July Meeting Agenda

Theresa McCreath moved to accept the July meeting agenda with the following addition:

Add Summer Projects as item A under Old Business.

Vicki Gruber seconded the motion.

Motion carried 5-0

Public Presentation

Citizen's Open Forum

There was no one present who wished to address the board.

Correspondence

The board clerk read a thank you letter from the FCA Chapter in White City.

Governmental Relations

Superintendent Blevins spoke about the Special Legislative Session regarding school finance. Discussion was held.

Board of Education

Adopt GAAP Waiver

Vicki Gruber moved to accept the following resolution:

WHEREAS the USD 481 Rural Vista, Dickinson County, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2017 if prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education, or the members of the general public of the USD 481 Rural Vista Schools and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ending June 30, 2017.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of USD 481 Rural Vista, Dickinson County, Kansas, in regular meeting duly assembled this 11th day of July, 2016, waives the requirements of K.S.A. 75-1120a(a) as they apply to USD 481 Rural Vista, Dickinson County, Kansas for the year ending June 30, 2017.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of USD 481 Rural Vista, Dickinson County, Kansas to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Tracy Schmidt seconded the motion.

Motion carried 5-0

Adopt Resolution to Establish Home Rule

Theresa McCreath moved to accept the following resolution:

WHEREAS, the Board of Education of Unified School District No. 481, Dickinson County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 481, Dickinson County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 481, Dickinson County, Kansas, this 11th day of July, 2016.

Vicki Gruber seconded the motion.

Motion carried 5-0

Resolution to Rescind and Adopt Policies

David Whitehair moved to accept the following resolution:

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 481, Dickinson County, Kansas, in a regular meeting duly assembled this 11th day of July, 2016, that the Board of Education rescind all policies established during the previous year and adopt all current written policies as those that will govern the district for the 2016-2017 school year.

Theresa McCreath seconded the motion.

Motion carried 5-0

Designate person(s) in charge of each building activity fund/adopt resolution
Vicki Gruber moved to accept the following resolution:

WHEREAS, the Board of Education of Unified School District No. 481, Dickinson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 481, Dickinson County, Kansas, that activity funds designated as the White City School Activity fund and the Hope School Activity Fund are created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics, and other board-approved student extra-curricular activities.

The White City School funds shall be administered by Principal Joel Kahnt. Hope School funds shall be administered by Principal Mike Teeter. The respective school secretaries shall keep a record of all receipts and expenditures of their respective funds and shall prepare and file with the board a statement showing all receipts, expenditures, and balances at the end of each month and at the end of the school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds, but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED by the Board of Education of Unified School District No. 481, Dickinson County, Kansas, this 11th day of July, 2016.

Theresa McCreath seconded the motion.
Motion carried 5-0

Select governmental relations representative

Jim Barten elected himself to serve as the governmental relations representative.

David Whitehair seconded the motion.

Motion carried 5-0

PDC Representative

Theresa McCreath moved to elect Vicki Gruber as the PDC Representative.

David Whitehair seconded the motion.

Motion carried 5-0

School Auditor

Theresa McCreath moved to elect Aldrich and Company CPA's and Consultants, LLC as the school auditor.

Tracy Schmidt seconded the motion.
Motion carried 5-0

Truancy Officers

Tracy Schmidt moved to elect Mike Teeter and Joel Kahnt as the Truancy Officers.
David Whitehair seconded the motion.
Motion carried 5-0

KPERS Representative

Theresa McCreath moved to elect the board clerk as the KPERS Representative.
Vicki Gruber seconded the motion.
Motion carried 5-0

Asbestos Coordinator, Food Service Representative, Freedom of Information Officer, Homeless and Migrant Student Liaison

Theresa McCreath moved to elect Supt. Ralph Blevins as the Asbestos Coordinator, Food Service Representative, Freedom of Information Officer, Homeless and Migrant Student Liaison.
Tracy Schmidt seconded the motion.
Motion carried 5-0

Title IX and Section 504 Coordinator, Hearing Officer for School Lunch Program, Representative for Title I, Title VI, and PL874

Vicki Gruber moved to elect Supt. Ralph Blevins as the Title IX and Section 504 Coordinator, Hearing Officer for School Lunch Program, Representative for Title I, Title VI, and PL874.
David Whitehair seconded the motion.
Motion carried 5-0

Smoky Hill Alternate

Theresa McCreath moved to elect Tracy Schmidt as the Smoky Hill Alternate.
David Whitehair seconded the motion.
Motion carried 5-0

Adopt Early Payment Plan

Theresa McCreath moved to continue utilizing the early payment plan.
Vicki Gruber seconded the motion.
Motion carried 5-0

Adopt Section 125 Benefit Plan

Vicki Gruber moved to continue the Section 125 Flexible Fringe Benefits Plan for employees to be adopted effective October 1, 2016.
David Whitehair seconded the motion.
Motion carried 5-0

Establish Petty Cash Limits

Tracy Schmidt moved to establish the petty cash limits at:

School entry fees \$3,500

Each Principal \$100

Each school secretary \$500

Superintendent/Clerk \$500.

Theresa McCreath seconded the motion.

Discussion was held. (Principals were decreased by \$50, supt./clerk increased \$200)

Motion carried 5-0

Establish Credit Card Limits

Vicki Gruber moved to set the district office credit card limit at \$6,000 and the principals' credit cards at \$2,000.

Theresa McCreath seconded the motion.

Motion carried 5-0

Establish mileage rate for reimbursement

Theresa McCreath moved to keep the mileage reimbursement rate at \$.54 per mile.

David Whitehair seconded the motion.

Motion carried 5-0

Set School Year at 1116 Hours

Vicki Gruber moved to set the 2016-17 school year at 1116 hours.

Tracy Schmidt seconded the motion.

Motion carried 5-0

Authorize depositories for district

Theresa McCreath moved to approve First National Bank of Hope, Central National Bank in White City and Citizens State Bank and Trust Co. of Woodbine as the depositories for the district.

Vicki Gruber seconded the motion.

Discussion was held.

Motion carried 5-0

Adopt official newspaper

Vicki Gruber moved to adopt Abilene Reflector as the official newspaper and also submit items to The Prairie Post and The Herington Times.

Theresa McCreath seconded the motion.

Motion carried 5-0

Budget

Supt. Ralph Blevins reported to the board the process for the 2016-17 school budget.

He will be attending the budget workshop on July 20th in Topeka. The board clerk and

treasurer will attend the budget workshop on July 25th in Lindsborg.

At the regular August board meeting a special board meeting will be set to approve the budget for 2016-17.

Discussion was held concerning the district's current bond and a possible early payoff date. No action was taken by the board.

Old Business

Summer Projects

Supt. Ralph Blevins updated the board on the progress of summer projects.

Chad Johnson entered the meeting at 7:39pm.

No action was taken by the board.

New Business

Grants Received

Theresa McCreath moved to approve \$400 for the High School Special Education Program and \$1,000 for the White City Library from the Council Grove Area Foundation.

Vicki Gruber seconded the motion.

Motion carried 6-0

Discussion was held.

Lunch Program Meal Prices

Tracy Schmidt moved to set the school lunch prices the same as the prior year (K-5 - \$2.65, 6-12 - \$2.80, Adult - \$3.55) and to move \$258.75 from the general fund into the food service fund as presented.

Chad Johnson seconded the motion.

Discussion was held.

Motion carried 6-0

Out of District Requests

Tracy Schmidt moved to conditionally accept the following out of district students:

White City – Alli Lietzan and Tucker Lierzan

Hope – Emilia Prickett, Elisha Prickett, Christina Prickett, Kody White, Jacob Howe, Katherine Thomas, Rachel Thomas, Grant Eskeldson, Tyler Hill, Brianna Hill, Alice Hill.

Vicki Gruber seconded the motion.

Motion carried 6-0

Classified Base Salaries

Discussion was held concerning wages for classified personnel.

Theresa McCreath moved to increase the classified starting hourly base pay as presented:

Board Clerk	15.50
District Office Secretary	12.70
Building Secretary	11.67
Food Service Director	15.00
Head Cook	13.00

Asst Cook	12.00
Head Custodian	14.00
Asst Custodian	13.00
Library Aid	12.00
Teacher's Aids	12.00
School Nurse	21.32
Transportation Supervisor	15.58
Bus Barn Helper	10.00
Regular Bus Route	19.63
Activity Trip	12.32

Vicki Gruber seconded the motion.
Motion carried 6-0

Classified Salaries

Discussion was held.

Tracy Schmidt moved to approve a \$.40 per hour increase to all current classified employees.

Theresa McCreath seconded the motion.

Motion carried 6-0

Negotiations

At 7:59pm Theresa McCreath moved to go into executive session with the Administration for the purpose of discussing negotiations; and the board will return to open session in 5 minutes.

David Whitehair seconded the motion.

Motion carried 6-0

At 7:59 the board went into executive session.

At 8:04pm the board returned to open session.

No action was taken by the board.

Appointments

At 8:04pm Vicki Gruber moved to go into executive session with the Administration for the purpose of discussing personnel matters for non-elected personnel; and the board will return in 10 minutes.

Theresa McCreath seconded the motion.

Motion carried 6-0

At 8:05pm the board went into executive session.

At 8:15pm the board returned to open session.

Tracy Schmidt moved to appoint the following as presented:

Tanna Kasten as the White City 4th Grade Teacher, Ryan Ayers as the White City High School Science Teacher, Donita Lorson as the Hope Schools Librarian, Blake Elliott as the Hope Transportation Director and Janice Benner as the District Food Service Director.

David Whitehair seconded the motion.
Motion carried 6-0

Substitute Teachers

Vicki Gruber moved to approve Gordon Polston as a substitute for the district.
(A current license is on file at the District Office)
Tracy Schmidt seconded the motion.
Motion carried 6-0

Substitute Pay Rate

Discussion was held.
Theresa McCreath moved to set the substitute pay rate at; full day \$90, half day \$45 and after the 20th day \$100 per day and \$50 for half days.
(It was noted that these are not consecutive days)
Chad Johnson seconded the motion.
Motion carried 6-0

KASB Policy Updates

Discussion was held.
Theresa McCreath moved to approve the December 2015 and June 2016 policy updates as presented.
Vicki Gruber seconded the motion.
Motion carried 6-0

Student Fees

Discussion was held.
Vicki Gruber moved to adjust the enrollment school fees as recommended:
FDC/Free lunch status students will have no fees
Reduced lunch status students are \$30 per student with a maximum of \$120 per family
Paid lunch status students are \$60 per student with a maximum of \$240 per family.
Tracy Schmidt seconded the motion.
Discussion was held concerning the lunch program.
Motion carried 6-0

Administrative Reports

The board and administration spoke about the recent Free Tri-County Fair.

Adjournment

Vicki Gruber moved to adjourn the board meeting.
Theresa McCreath seconded the motion.
Motion carried 6-0

The board meeting was adjourned at 8:29pm.

Approved:

Jim Barten: Board President

Annetta Flax: Board Clerk